

State Interagency Team Meeting

Thursday, April 28, 2016

2:30-4:30

Present: Cheryle Bilodeau, Clare McFadden, Amy Danielson, Charlie Biss, Laurel Omland, Alicia Hanrahan, Diane Bugbee, Melanie D’Amico, Amy Lincoln Moore, Pam McCarthy, Kathy Holsopple, Deb Quackenbush, Cindy Tabor

Regrets: Barb Joyal, Monica Ogelby

Agenda	Discussion Points	Decision/Next Steps
<p>Our process for when we get a referral from LIT- considering ad hoc members, reaching out for more information prior to SIT</p>	<p>1. When family situations (Cases) come to Cheryle, she currently gets copies out to all SIT members. Cheryle will also try to send word of which departments may be directly involved, so they can be prepared for the discussion.</p> <p>2. It is assumed that all SIT members will read through these “case” documents. After reading, if you feel an ad-hoc member might be needed for the discussion, let Cheryle know and she will contact them.</p> <p>3. Sometimes, pieces or much of a situation can be solved by SIT members prior to the SIT meeting. Make sure all parties from SIT are part of those solution discussions- including the State Parent Rep. If things can be solved prior to SIT, SIT will still discuss what has happened, how things were solved, lessons learned, and what may still need to be addressed.</p> <p>4. The State Parent Rep can talk to the LIT Parent Rep prior to a SIT discussion. If the parent has checked the box on the CSP form, the State Parent Rep can also talk with the family. If there is no LIT Parent Rep in that region, the State Parent Rep will call the LIT Coordinator to ask if the parent wants a call.</p>	<p>1. Get list of LIT coordinators to Amy—Cheryle will do this—Laurel did this during the meeting! How efficient is that!</p>
<p>Next LIT Extravaganza</p>	<p>Yes, we should have a LIT big E 2! Responses from attendees last fall want more LIT/SIT annual events.</p> <p>Cheryle will look over attendees responses for themes or ideas of what folks would like to see happen this year.</p> <p>Some ideas discussed today are:</p>	<p>1. Sally Fox Conference Center-Cheryle asked Carolynn to see if the room was available Nov. 1st—It is BOOKED</p>

	<p>Some planning time for regions to discuss and plan their regional 264 trainings Use a dynamic “case” presentation to discuss SIT could share lessons learned from “Cases that have come to SIT and issues that have come up in system discussions Discuss System of Care, values and teaming Date- Tuesday Nov 1, 9:30- 3:30.</p>	<p>2. Cheryle to do Save the Date 3. Cheryle will send summary of topics from last year’s evaluation so that next month we can create an agenda</p>
<p>VFFCMH Discussion</p>	<p>Kathy and Cindy went over the history of SIT’s oversight of IAST, Interagency Agreement Support Team, the past year’s work and this next year’s goals. Questions from last year’s work report:</p> <ol style="list-style-type: none"> 1. Some regions had lower than expected # of Parent Reps attending Coordinated Services Planning Meetings- Do we know why that is? We are not sure yet, but Parent Rep brochures have been given out to all Parent Reps to distribute throughout their LIT and regions. He reason may be as simple as not enough publicity about the availability of Parent Reps for CSP meting support Cindy asked for input on the goals for next year. Some feedback: Please clarify Goal 2 about funding needed to reimburse Parent reps , How will we recruit for regions with no parent rep? Ideas o recruit Parent Reps: AOE may be able to pass advertisements on through the listserv. Please pass advertisements out to all SIT partners as they can put the word out via their various communication networks. <p>Kathy asked for SIT’s support to get the IAST payment situation straightened out. There was some discussion of how the funding process happened in past years: 4 departments each gave 25% of the needed funds to DMH through Melissa. These funds were matched through 4E funds and were managed via UVM. Four E and UVM are no longer part of this process. At today’s SIT meeting, it was decided that departments will get funds to DMH who will put these funds in</p>	

	VFF's DMH contract. Cheryle will follow up on this piece.	
Act 264 Updates	<p>264 Board members need to provide their own meeting minutes for now. In March, Carol Maloney spoke with the 264 board about the new Teaming initiative, and at the April meeting concerns were raised about how the new initiative is different than Act 264. We don't need a parallel system. A SIT member asked where the initiatives start, and discussion followed. Some new initiatives start at the leadership level, some out of rising need such as the "Turn the Curve on residential Care" and "Autism services". It was stated that for any new initiative, family voice should be part of the discussions from the beginning.</p> <p>Gillian has stepped down from the board after many years as a very active member. Gillian took the lead on many of the commissioners meetings and creation of the 264 Board recommendations.</p>	
System of Care Plan	<p>To highlight for the SOC plan:</p> <ul style="list-style-type: none"> • How do initiatives get vetted, discussed, planned and moved forward? How do we take into account historical information so we don't relabel or recreate past initiatives? How do we incorporate family voice? • What IS being done for initiatives? Can we map it? Are there things that could be collapsed and incorporated? • Charlie found the old System of Care plan from 2001. Our plan needs to be a 5 year plan. It was discussed that we start by putting ACT 264 Board recommendations down and how we will address them. 	<p>1. Cheryle will look at the legislative language for what needs to be in the system of care plan AND incorporate Act 264 Board recommendations</p>