

Best Practice Guidelines for DCF involvement in ACT 264 meetings

- Teams are **REQUIRED** to ask the family if they want DCF at the CSP as part of the partnership
- If no DCF involvement:
 - Parent/Guardian can say **NO** and no further action needed
 - ✦ No invitation or notification to DCF
 - Parent/Guardian can say **YES** and facilitator gets releases signed to invite DCF and fill out referral questions
- If there is DCF involvement and no DCF custody:
 - Parent/Guardian says **NO**
 - ✦ Discuss barriers and concerns with family and emphasize importance of team discussion and collaboration
 - ✦ It is not considered an ACT 264 if part of the team is not in attendance
 - ✦ Team can have a different type of meeting as appropriate
 - Parent/Guardian says **YES**
 - ✦ Fill out releases and invite assigned worker
- If there is DCF custody:
 - DCF must be present at the meeting

