

Meeting Minutes-State Interagency Team Meeting

Thursday, July 25, 2019

2:00-4:00

Location: Beech Conference Room

Facilitator: Diane Bugbee

Note Taker: Danielle Bragg

Present: Brenda Gooley, Cheryle Wilcox, Danielle Bragg, Sandi Hoffman, Amy Roth, Diane Bugbee, Cindy Tabor, Amy Lincoln Moore, Alicia Hanrahan, Suzanne Legare Belcher

Regrets: Laurel Omland, Karen Bielawski-Branch, Morgan Cole, Melanie D'Amico, Karen Price, Dana Robson

Agenda Item	Discussion Notes	Next Steps
Funding for VFFCMH	<p>Four funding streams:</p> <ul style="list-style-type: none">• DMH Contract (\$92,000 operating costs for the Federation, \$15,000 for parent reps, \$282,000 YIT, \$25,00 CHILD Grant)• AHS \$15,000 each year for parent reps and Amy's time• AOE \$15,000 for each of the next two years--deps. supports training and technical assistance for parent reps <p>Have enough for 6 parent reps right now with current funding—not enough for full capacity when they have 12 parent representatives</p> <p>Receive SAMHSA grant as well to assist in keeping a family voice organization running in Vermont</p> <p>Team discussion: Cheryle gave some background regarding the request. Formal request shared and discussed. What is the ask (dollar amount)? What was the ask last year? Discussed the benefits of having parent reps—increases the possibility of keeping children in the home and community and parent reps are helpful in explaining and problem-solving with parents, attending LIT and CSP meetings.</p>	Cheryle and Diane will follow up with Cindy to get more information to provide back to SIT
Updates and discussion <ul style="list-style-type: none">• Emergency Department Brochure• Mobile Response—standing agenda item	<p>Emergency department brochures are done; 8000 printed. Will be distributed to crisis responders, EDs. Discussed other places to distribute, e.g. nurses at schools. There will be some at the annual LIT meeting.</p> <p>Mobile response: Laurel and Cheryle meeting with Martha Maksym and Sarah Squirrell next week to follow up, share the proposed MRSS document and discuss possible next steps.</p> <p>Discussed a presentation around mobile response that some attended, which members found very helpful. Work to design a system that doesn't take away from what communities are already doing.</p>	Diane and Cheryle will send out notes from this presentation to this group.

<ul style="list-style-type: none"> • Team Member updates 		
Review agenda for Annual LIT Meeting <ul style="list-style-type: none"> • Update from Washington county LIT • RSVP's for welcome • Review agenda 	<p>Cheryle and Diane shared the agenda they created.</p> <p>Question around the 'Welcome' and if a change e.g. a Q & A or panel would be a possibility? Or, present the speakers with a 'focused question' to allow them to prepare ahead of time? E.g. Values and challenges before us in VT today, what do you value most about interagency collaboration? E.g. what is your vision and how do you see act 264 playing a role in that vision? Or, e.g. speak about experience in their work where they some change for a family or child and describe that?</p> <p>'Welcome' will be changed to 'Opening Panel' and will go from 30 minutes to 45 minutes.</p> <p>Agenda times were changed.</p> <p>LIT in Action; looking for ideas around this? A simulated LIT meeting? Scripts/playing roles of LIT members? Present 'snips' of a LIT meeting? Brenda happy to participate in brainstorm what the idea will be. Cindy/Amy will help with ideas (not lead). Suzanne is happy to assist as well (not lead).</p>	<p>Taping during the August SIT meeting for the LIT in action part of the agenda.</p>
Develop questions for LIT visits	<p>Brenda shared about taking an appreciative inquiry approach; a way to shift the energy and hearing from LITs what they are proud of/see that their process has had an impact.</p> <p>Discussed the best way to find out about any areas LIT may need technical assistance-we want them to see SIT as a resource. How do we create trust so we can talk about any challenges that may need assistance? It's important to highlight the positive, but also important to identify problems and solve the difficulties.</p> <p>How can system of care and practice guidance be incorporated into this process? Using practice guidance allows some structure for the meeting; receiving feedback e.g. what parts do you find helpful, are there parts that you are using?</p> <p>Make new questions from their answers last year.</p> <p>Limiting the number of questions might allow more rich dialogue and might allow us to learn more.</p> <p>Each question we ask should have a purpose, and we should be able to say why we are asking that question.</p>	

Community Learning Events	Discussion tabled due to lack of time.	
Wrap Up and Next Steps	Brenda will share appreciative inquiry to the group. Sub team will work on LIT in Action.	Brenda sent a document about Appreciative Inquiry and it was forwarded to SIT on 7-26-19