

# Meeting Minutes-State Interagency Team Meeting

Thursday, May 23, 2019

2:00-4:00

**Location:** Beech Conference Room

**Facilitator:** Diane Bugbee

**Note Taker:** Amy Lincoln Moore

**Present:** Danielle Bragg (by phone), Alicia Hanrahan (by phone), Morgan Cole, Suzanne Legare Belcher, Dana Robson, Amy Lincoln Moore, Karen Price, Cheryle Wilcox, Diane Bugbee

**Regrets:** Cindy Tabor, Amy Roth, Sandi Hoffman, Melanie D’Amico

Agenda Item	Discussion Notes	Next Steps
<p><b>Updates and discussion</b></p> <ul style="list-style-type: none"> <li>• Mobile Response — standing agenda item</li> <li>• Act 264 Outreach— standing agenda item— <i>Amy, CSP training update/feedback</i></li> <li>• Changes at ADAP</li> </ul>	<p><b>Mobile Response</b></p> <ul style="list-style-type: none"> <li>• The document is in a great place—finalizing some data and numbers.</li> <li>• Cheryle and Laurel shared the document with our DMH Commissioner, and she asked great questions and suggested solidifying the executive summary which we did.</li> <li>• We are clear we need new resources for this effort-DAs are providing crisis and mobile response to the best of their ability, but the financial resources for this system has not kept up with the need.</li> <li>• The proposal seeks to pilot in 3 regions</li> <li>• There is also a step written in that after Commissioner meetings and fiscal possibilities to then put out an RFI to see which regions are interested and how they see this working best in their region</li> </ul> <p><b>Act 264 Outreach</b></p> <ul style="list-style-type: none"> <li>• Logo's will be vetted by Act 264 Board and SIT next month or by email.</li> <li>• Family video will be completed by June 30th, and PSA</li> </ul> <p><b>Changes at ADAP</b></p> <p>Amy Danielson has left her position for another one at VDH. Until a</p>	<p>The next step will include having discussion with all relevant AHS Commissioners to determine how to move this request forward as far as seeking fiscal resources.</p>

	<p>replacement is hired we will not have someone from ADAP on SIT-however, Megan Mitchell, ADAP Clinical Director, is available for consult should we need it.</p> <p><b>FSD</b> Next Deputy Commissioner, Christine Johnson, starts June 10<sup>th</sup></p> <p><b>CDD</b> New Operations Director starting soon—replacing Tim Cutler who is leaving</p> <p><b>AOE</b></p> <ul style="list-style-type: none"> <li>• Director of Special Ed. Has been hired</li> <li>• Jen Grisham’s role has been replaced as well.</li> <li>• Fully staffed for AWARE grant</li> </ul>	
<p><b>Emergency Dept. Brochure</b></p>	<p>See attached DRAFT with edits from today’s meeting</p>	<p>Diane and Cheryle have a call next Friday with a psychologist from UVMMC to go over this—after that call we will send the draft back to SIT one more time for review.</p>
<p><b>ANNUAL LIT Meeting:</b></p> <ul style="list-style-type: none"> <li>• Who is being targeted to be invited—traditionally it has been local leaders who attend LIT. What do we want to do this year? How does the decision of who should</li> </ul>	<p>We are targeting LIT members whenever possible-if a member of LIT can’t attend who represents an important leadership role on the team we hope they can assign a designee for representation.</p> <p>Want to solicit feedback to ensure we can build an agenda that participants find meaningful. Will design a survey to gather input.</p> <p>Discussed possible keynotes—no funding so who could we get for no cost? Could we ask Sue Schmidt to see if she is available? She is funny and has great information about working with families.</p>	<p>Diane and Cheryle will create a survey to solicit agenda ideas from LITs</p>

<p>come impact the agenda?</p> <ul style="list-style-type: none"> <li>• More agenda ideas?</li> </ul>	<p><b>Agenda ideas for Gathering (thus far)</b></p> <ol style="list-style-type: none"> <li>1. Integration of primary care into our work and the other would be the impact of contracting between providers in the system of care. Thanks, Cheryl Huntley</li> <li>2. Round table with a family present for LIT (ie. WCMH model)</li> <li>3. Debut the training the VFFCMH created</li> <li>4. CSP Form: <ol style="list-style-type: none"> <li>a. fill out ONLY portions that are supposed to be prior to the family</li> <li>b. results of feedback and what changes happened as a result</li> <li>c. having second meetings and follow up—the value</li> <li>d. CRC packet needs to be filled out as a team</li> </ol> </li> <li>5. Safety Plan—how to use it effectively and how to use it in multiple places—is there a smaller group to work on this? and then adjust accordingly</li> <li>6. What are some of the systems issues that get talked about when LITs don't have family consults?</li> <li>7. Find a speaker/keynote to present &amp; inspire—Sue Schmidt for humor and to talk about working with kids</li> <li>8. Assess residential placement data and is it being used? Is it helpful? regional demo of someone who has been using it in a productive way</li> <li>9. Share LIT practice guidance if finalized</li> <li>10. Share Act 264 Board survey data</li> </ol>	
<p><b>Practice Guidance</b></p>	<p>Did not have time—moved to next month's agenda</p>	
<p><b>Family Consult</b></p>	<p><b>CONFIDENTIAL</b></p>	