

# State Interagency Team Meeting Minutes

Thursday, January 24, 2019

2:00-4:00

**Location:** Beech Conference Room

**Facilitator:** Cheryle Wilcox

**Note Taker:** Diane Bugbee

**Present:** Karen Price (by phone), Cheryle Wilcox, Diane Bugbee, Alicia Hanrahan, Laurel Omland, Amy Lincoln Moore (first hour and half on the phone), Danielle Bragg, Morgan Cole, Amy Roth, Suzanne Legare Belcher, Brenda Gooley,

**Regrets:** Cindy Tabor, Dana Robson, Monica Ogelby, Jen Gresham

Agenda Item	Discussion Notes	Next Steps
<b>Quarterly CHILD Grant updates and discussion</b> <ul style="list-style-type: none"><li>• General grant implementation updates</li><li>• Evaluation</li><li>• Sustainability and funding for uncovered grant services- upcoming meeting with DVHA</li><li>• Cohort 2 selection process discussion and request for assistance regarding criteria</li></ul>	<p>Laura Bernard, Grant Manager presented update Guest: Dylan Frazer, DVHA and the rest of the State Interagency Team</p>	Documents that Laura shared will be distributed to SIT with the meeting minutes
<b>Updates and discussion</b> <ul style="list-style-type: none"><li>• Mobile Response</li><li>• Act 264 Outreach</li><li>• Co-chair of SIT?</li><li>• TA visit in Hartford</li><li>• Debrief LIT Extravaganza and review evaluations</li><li>• Project AWARE</li></ul>	<p><b>Mobile Response:</b> In early December, a Vermont delegation of eight went to New Jersey to learn about their Mobile Response Support and Stabilization (MRSS) program. Goal is to respond in person 90% of the time. Cindy and Tony were able to do a ride along with a MRSS team. MRSS responds to family homes (unless family does not want this) and schools. Family defines the crisis. Liza Manley, who provided TA at the conference, continues to be available to the Vermont team.</p> <p><b>Act 264 Outreach</b> item will be postponed for when Cindy Tabor is here.</p> <p><b>Co-Chair for SIT</b> – Diane Bugbee was voted unanimously into this role—thank you, Diane, for stepping up!!</p>	

	<p>Cheryle, Cindy, Amy – <b>TA for Hartford LIT</b> yesterday; now have a parent rep. St. Albans does too. Hartford district complicated by geography. Multiple Family Services offices. Helping them think about their role if there is not a specific family consult. Can SIT develop guidance that would help them think about system of care in their region? Encouraging meeting, forward thinking dialogue. Cindy and Amy introduced new parent rep.</p> <p><b>Debrief of LIT Extravaganza</b> postponed until next month.</p> <p><b>Project AWARE</b> – grant for MH supports in schools in three supervisory unions. Grant is behind due to AOE needing to go out to bid. Looking for staffing. DMH co grant leader. DMH combining a position that will be Project AWARE and school based mental health. Grant manager will be based at AOE. Interconnected systems framework. Orleans SW, Greater Rutland Supervisory Union, Addison/Rutland are the school districts involved.</p> <p><b>Additional Updates from team members:</b></p> <ul style="list-style-type: none"> <li>• <b>Morgan Cole</b> shared that the Office of Special Education Programs (OSEP) will be visiting CIS as part of their regular review process for states. They will be in Vermont the week of April 29<sup>th</sup> to review CIS Early Intervention Services.</li> <li>• <b>CSP Form subgroup</b> met before this meeting to review feedback. In May we will have survey of statewide stakeholders. Need to balance changes. Some feedback may be related to it being a new form. Range of skills and abilities of those facilitating CSPs. Guidance will be shared.</li> <li>• <b>AOE</b> – Jenn Gresham leaving for job in MA. Licensing director is also leaving. There will be three divisions without leaders. Not moving in February to National Life Building – likely after March.</li> </ul>	<p>Add systems guidance document to a future meeting</p> <p>New CSP survey will be distributed in May</p> <p>Vermont Work group continues to meet to discuss how we might be able to operationalize the information learned.</p>
<b>System of Care Plan</b>	Move to next month's agenda	
<b>Document to Review:</b> Practice guidance for when a child/youth is placed out of their home (shared living provider, residential)	<p><b>Notes from Cindy Tabor who could not be at SIT:</b> I did have some family friendly thoughts and considerations regarding the guidance for children not in custody document. I apologize for having to send my thoughts via email. I got some of my inspiration from these sources.</p> <p><a href="https://link.springer.com/article/10.1007%2FBF02589548">https://link.springer.com/article/10.1007%2FBF02589548</a></p>	Cheryle will incorporate feedback and make edits to the document

<p>program) and their guardian moves out of state</p>	<p><a href="https://www.researchgate.net/publication/234647447_The_Future_of_Family_Engagement_in_Residential_Care_Settings">https://www.researchgate.net/publication/234647447_The_Future_of_Family_Engagement_in_Residential_Care_Settings</a>          -or-  <a href="https://eric.ed.gov/?id=EJ864361">https://eric.ed.gov/?id=EJ864361</a></p> <p><a href="http://www.excellenceforchildandyouth.ca/sites/default/files/resource/EIS_Family_Engagement_EN.pdf">http://www.excellenceforchildandyouth.ca/sites/default/files/resource/EIS_Family_Engagement_EN.pdf</a></p> <ol style="list-style-type: none"> <li>1. Can we add some language about identifying the barriers to family engagement? We can't assume that the barriers are all the parents fault, and what were the identified barriers by the family, and what were the providers attempts to resolve? Is this documented in any way?</li> <li>2. There is not consistent quality family engagement across residential settings, how are we measuring the facilities ability to provide or integrate evidence based family engagement?</li> <li>3. Can we better define family engagement for the purpose of the document, such as : the families' level of participation, collaboration and partnerships with service providers. Family engagement is not consistently conceptualized in the literature.</li> <li>4. Have the parents who are no longer Vermont residents, started seeking community based services, step down services, or continued funding if needed from their current state of residence? Does the parents need support (or peer support) to do that?</li> <li>5. What are the transition supports available to either the new home or a step down? What is the timeframe of discharge vs the time of being a out of state resident? Families may be moving out of state for better opportunities and improved quality of life for the family and plan for the child to be discharged back to family when treatment is completed (I would like the document be a bit more strengths based, not assuming a parental move out of state was intentional abandonment) The document should give the team actionable next steps in a strengths based way.</li> </ol> <p>Cheryle reminded SIT that this is a guide, not a policy. Brenda Gooley appreciated that there was an acknowledgement that these are complex situations and to call Cheryle with questions. This is state level guidance. Alicia wondered if there might need to be more around educational implications. Maybe add "and educational" after medical in second bullet. Need to sort out Medicaid eligibility and Vermont residency. Let's capture this in the document. Sandi and/or Danielle should be part of these discussions.</p>	<p>and send out for another review by SIT</p>
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