# WORKSHEET: collaborative action planning

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| Name | Email | Date of Trainer Training |
|       |       |       |
| Group member names  | Group member email | Group member names  | Group member email  |
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| Trainer Vignette Name: |       | TCOM Tool: | [ ]  CANS [ ]  ANSA [ ]  FAST [ ]  Specific Version: |

INSTRUCTIONS: Complete this worksheet for your trainer developed vignette. The theory of change should be reflected on page 2 of this worksheet. If you wrote multiple vignettes, you will need to complete a Collaborative Action Planning Worksheet for each trainer developed vignette.

Relevant Item Grid

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| **Useful Strengths – Individual/Child/Youth/Caregivers** | **Strengths to Build – Individual/Child/Youth** |
| Strengths to Use (0s and 1s)* from Strength Domain for individual/child/youth
* from the Caregiver Resources & Needs Domain that constitute strengths for Caregiver(s)
 | Strengths to Build (2s and 3s) from Strength Domain for individual/child/youth |
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| **Needs – Individual/Child/Youth** | **Needs – Caregivers**  |
| 2s and 3s from all Individual/Child/Youth Domains: Behavioral/Emotional Needs, Life Functioning, Risk Behaviors, Cultural Factors | 2s and 3s from the Caregiver Resources & Needs Domain |
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| **Needs Driving Behavior:** |       |

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| **Shared Vision Statement:** |       |

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| **Background Needs** | **Target Needs** | **Activities/Interventions** | **Anticipated Outcomes** | **Goals** |
| **Needs that may be driving the current behaviors. These can be developmental issues or trauma exposures, which are typically more static and are helpful to consider when choosing the type of intervention.** | **Needs rated with a ‘2’ or ‘3’ that are the intended target of the intervention.** **The target can be clusters or groups of items that are hypothesized to have the same root cause.** | **Activities, interventions or resources aimed to address the treatment target.****Activities or interventions that engage useful strengths can also be listed here.** | **Needs where the effect or impact of the intervention is seen. These should identify functional improvements and strengths developed, rather than only symptom improvement.** | **Narrative description of the how the addressing the Target Need results in the Anticipate Outcome. This should describe measurable change as well as expected time frames for change to happen.** |
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| **Useful Strengths** | **Activities** | **Strengths to Build** | **Activities/Interventions** |
| **A well-developed or evident strength; may be used as a protective factor.**  | **Activities to bring out the strength. For some, the strength can be linked to the Target Need and facilitate change.** | **Strengths that require building efforts before they can be useful for the individual.** | **Activities, interventions or resources aimed to build strengths. If built, the strength is part of the Anticipated Outcome.** |
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