

State Interagency Team Meeting Minutes

Thursday, December 10, 2015

IFS, Harvest Lane, Large Conference Room

2:00-4:00

Present: Cheryle Bilodeau, Laurel Omland, Cindy Tabor, Pam McCarthy, Alicia Hanrahan, Diane Bugbee, Barb Joyal, Amy Danielson, Clare McFadden

Regrets: Monica Ogelby, Deb Quackenbush, Charlie Biss, Marion Paris, Kathy Holsopple

Agenda Items	Discussion	Next steps/Actions
Referral from Chittenden LIT	Confidential discussion from 2:00-3:00	<ul style="list-style-type: none"> • Cheryle and Cindy are calling the father tomorrow to update him about today's discussion • Cheryle will contact LIT Coordinator who made the referral to provide her info about SIT recommendations • Letter will go to LIT in Chittenden with SIT recommendations
Act 264 Updates	<p>Cheryle will attend Act 264 Meetings each month to make a clear and intentional connection between Act 264 Board and SIT.</p> <p>Cheryle let SIT know about a few changes to the board that will be occurring in March.</p>	<ul style="list-style-type: none"> • Each month on our SIT agenda we will discuss any Act 264 Updates
Parental Involvement at SIT	<p>How do we really focus on giving family voice at the meeting?</p> <p>Is it about offering options? Talk to parent rep Meet with SIT coordinator Come to meeting?</p> <p>How do we make sure parents are valued and heard?</p> <p>How do we challenge each other and systems in this meeting when we think of this as a larger system with barriers that impact supports and services to families?</p> <p>We need to have the courage to take this</p>	<ul style="list-style-type: none"> • We will focus on this again at January's meeting to make decisions about how to move forward

	risk to really move forward in having families at the table –it takes a leap of faith.	
LIT Extravaganza	Discussed that when we plan our next LIT gathering we would like to focus on how LIT and IFS interact and connect intentionally.	<ul style="list-style-type: none"> • Revisit at next meeting to determine timing of next LIT gathering and next steps to move this forward.
Request for SIT Technical Assistance	We have heard requests from two regions for assistance from SIT to do training in their regions	<ul style="list-style-type: none"> • Cindy Tabor would like to be involved with both regions to strengthen the message about parental involvement • Alicia will reach out to Bennington • Cheryle will reach out to St. Albans • We will loop back to SIT about specific themes/needs to determine who is most appropriate to partner with in each region and this is how we will handle any future TA requests
Update to CSP forms	<p>Put by section on the IFS website</p> <p>Link to IFS website from DMH, VFFMH, AOE</p> <p>Cheryle will move this forward to ensure all CSP information is on the IFS website as right now there is information in multiple places.</p>	