



State and Local Service Delivery Workgroup (SLSD)

5/5/15 Meeting Minutes

In attendance: Donna Bailey, Diane Bugbee, Barb Joyal, Alicia Hanrahan, Lily Sojourner, Belinda Bessette, Carolynn Hatin, Laurel Omland, Susan Coburn, Cheryl Bilodeau, Jill Evans, Julie Davenson, Sarah Smith, Amy Danielson, Samantha Thomas, Dana Lawrence, Michael Curtis, Kreig Pinkham

Not present: Cheryl Huntley (conflict), Dana Robson (conflict), Marie Zura, George Karabakis, Deb Forrett

Regrets: Beth Maurer

Main objective of today is to orient the group to IFS and the focus for the SLSD Workgroup (through power point which is attached) and set meeting norms and logistics.

Questions/Suggestions after reviewing the PowerPoint:

- How will we not be duplicative with Community based prevention and promotion work group and others? Chairs of each of the workgroups will be in constant communication. There are also several members on both workgroups.
- Poverty and housing-we need more information about both of these—there is a statewide initiative to end Family Homelessness by 2020
- Be sure we have inclusion and accessibility to work plan
- Provide information on different areas that folks identify needing information on-what currently exists
- A lot of questions about the work plan – specifically #1. Poverty and housing-we need more information about both of these—there is a statewide initiative to end Family Homelessness by 2020
- Mix of modalities and areas of interest and frameworks
- Does this group need to be thinking about resources – do we determine what is in the bundle – is a goal to make thing more homogenous/same in each district

The following Group Norms were established:

1. If materials are sent in advance of meeting-facilitators will be clear about the ask
2. Being clear in discussion if we are getting in the weeds (details) or more high-level philosophical
3. Staying on task/agenda
4. Acknowledge the mandates but don't get stuck on them
5. Operate by consensus. Consensus does not mean that everyone agrees with the same level of enthusiasm; it means that team members work through disagreement until they arrive at a satisfactory resolution
6. Be open and honest
7. Listen to others and don't just formulate your counter argument
8. Keep it population level – keep it population based, not stuck in our individual focuses
9. Be willing to give a little and give things up-and acknowledge it can be challenging to give up things especially when some were involved in the building
10. Send gradients of agreement to use these for decision-making
11. Hold yourself accountable for pausing before speaking and share air time
12. We may decide to use the large group for some tasks as well as smaller groups for others
13. Determine meeting agendas based on:
 - a. Input from the IFS management team
 - b. Pressing items related to the particular teams work that need attention
 - c. Items generated from previous meeting discussions
14. Participate in semi-annual stakeholder meetings

Location Possibilities:

- UVM Extension Office, Berlin
- Bank in Barre-Community National Bank
- Gifford or Central Vermont Medical Center
- Randolph-Langevin House (VTC)-\$50
- Get in touch with Jon Kidde about places centrally

Day/Time:

- Survey monkey to gather information—Jill will send this out—ignore the dates, just look at days

Frequency:

- Monthly

Who is Missing from the Group

- Family voice – how to do it? Use of survey monkey, PCCs, go to existing parent focused groups
 - Rep from Federation of Families
 - Social media
 - Use multiple mediums
- CAP Agencies
- Schools
- CDD/CIS

What didn't you get today that you had hoped to/Reflections

- Bias of youth who leave their family as part of their development. At what point do you separate out Adult services, Youth services, etc. It's structural.
- Demographic of families – changing. How is that being incorporated?
- The clearer the agenda sent out in advance for people to start thinking about the better