**Meeting Minutes-State Interagency Team Meeting**

Thursday, October 27, 2016

2:00-4:00

**Location: Hawthorn** Conference Room

**Facilitator:** Cheryle Bilodeau

**Note Taker:** Clare McFadden

**Present:** Diane Bugbee, Cheryle Bilodeau, Kathy Holsopple, Charlie Biss, Laurel Omland, Will Eberle, Amy Danielson, Cindy Tabor, Deb Quackenbush, Clare McFadden, Melanie D’Amico, Amy Lincoln Moore, Barb Joyal

**Regrets:** Pam McCarthy

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| **Agenda Item** | **Discussion Notes** | **Next Steps** |
| **Finalize Logistics for LIT Extravaganza*** Handouts-ppt-who will speak on what topics
* Review Strategic Planning Document
* Breakfast treats sign up
* Set up and clean up
* Rooms for afternoon meetings
* Talking points to Secretary Cohen
 | * Reminded people to bring resources for steal and deal
* 68 people coming
* SIT bringing treats, plates, cups, etc.- people volunteered for certain items
* Reviewed talking points and made suggestions
* Reviewed the powerpoint – who to go over slides
 | Update slide 13 add interagency agreement from 2005, and juvenile justice and to work together with families.Slides – 1-6 CheryleSlide 12-14 – CindyDeb will update AOE slide.Slide 11 – DianeSlide -6-8 LaurelSlide 10 CharlieAdd a slide after 14 – another slide about Just Like Me to introduce activity.15 – CheryleHandouts from roundtables to be available for all. Cheryle will also post on IFS website. |
| **System of Care Plan** | Bringing table of contents to Act 264 boardTake some time to review the draft and send edits before next meeting 12/8.What else should be included?Info from report on Act 68 of 2013 – Deb will send info to Cheryle on what to take out of there.Suggest taking out reference from newspapers and reference actual reports.Responding to recommendations of Act 264 board, not necessarily identifying the recommendations for priorities. It should be part of it, but we should add things.Charlie has a visual of MH SOCP – could be modified for the Act 264.Information about challenges to Departments, families and the system of coordination - landscape. Cindy to send some info about family experience.Emergency or inpatient beds.  |  |
| **Wrap Up and Next Steps** | Next meeting 12/8 |  |