**State Interagency Team Meeting Minutes**

Thursday, July 27, 2017

2:00-4:00

**Location: Hawthorn** Conference Room

**Facilitator:** Cheryle Bilodeau

**Note Taker:** Clare McFadden

**Present:** Clare McFadden, Melanie D’Amico, Cheryle Bilodeau, Pam McCarthy, Laurel Omland, Diane Bugbee, Cindy, Amy Moore, Kathy Holsopple

**Regrets:** Barb Joyal,Charlie Biss,Monica Ogelby, Suzanne Legare Belcher, Alicia Hanrahan, Terri Edgerton

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| **Agenda Items** | **Discussion Notes** | **Next Steps** |
| **Updates**   * Technical assistance LIT visits * CSP Form Update Workgroup * Poster for Parent reps | Visits are all scheduled for each LIT.  **Confidential Case Consultation (Hartford) from 2:15-3:15**. Discussed a case that was brought up at the Hartford visit.  Met today to develop a survey regarding the CSP form. Will ask SIT members to send it out to their groups. Working on reducing redundancy. Will bring to LIT extravaganza.  VFFCMH completed the posters about Act 264 and they will be distributed to schools and agencies where there are parent reps. |  |
| **Work on agenda for LIT Extravaganza**   * What SIT data do we want to share and how? * Welcome-who will be doing this? * Review survey from LITs * Room update | Cheryle will ask Melissa and Monica to do the introduction. Ken is not available.  Suggestion about having parents presenting about what works for them in LITs. Consider having families act out when it does and doesn’t work. Addison has a list from their parent group. Cindy will bring the list from what works better. |  |
| **Wrap Up and Next Steps** | Goodbye and thank you to Kathy Holsopple! |  |