

Meeting Minutes-State Interagency Team Meeting

Thursday, July 26, 2018

2:00-4:00

Facilitator and Notetaker: Cheryle Bilodeau Wilcox

Present: Alicia Hanrahan, Cheryle Bilodeau Wilcox, Pam McCarthy (by phone), Sandi Hoffman, Diane Bugbee, Cindy Tabor, Morgan Cole, Monica Ogelby, Suzanne Legare Belcher

Regrets: Brenda Gooley, Amy Danielson, Laurel Omland, Dana Robson, Jen Gresham, Karen Price, Melanie D'Amico, Amy Roth, Amy Lincoln Moore

| Agenda | Discussion Notes | Next Steps |
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| <p>Updates</p> <ul style="list-style-type: none"> • CSP Form Workgroup • Mobile Crisis Think Tank • Practice guidance for when a child/youth is placed out of their home (shared living provider, residential program) and their guardian moves out of state or stops visiting with their child. • LIT Extravaganza-finalize agenda and brainstorm questions for morning panel • Funds for VFFCMH for Act 264 Outreach | <p>CSP Form:</p> <ul style="list-style-type: none"> ○ The update form is DONE!! We used the feedback and small group to make changes. ○ We will then blast it far and wide in late August— please all use your lists; and it will be on the IFS website replacing the old forms ○ We understand there will be a transition period and it may take some time for everyone to use the new form ○ The LIT Extravaganza has time on the agenda to highlight the changes and items we want to make sure folks know are different and how to implement this effectively ○ The parent reps will be looking at this in late August to go through it <p>LIT Extravaganza:</p> <ul style="list-style-type: none"> ○ Melissa Bailey has worked to support having the Governor at the event to do the Proclamation – and thanks to Alice Maynard we have language for a proclamation and are making edits and will then send it to the Governor’s office ○ Made edits to the agenda with feedback from the group <p>Funds for VFFCMH for Act 264 Outreach</p> <ul style="list-style-type: none"> ○ There were one-time funds through DMH at the end of this fiscal year which has been provided to VFFCMH through their contract. The funding is to get the word out more about Act 264 such as PSA, online training, rack cards, etc. ○ Cindy would like to see if they can have someone produce a training with a team approach and how teams work together –something short, informative, accessible online ○ Monica brought up the idea of seeing if we could provide technical assistance in a video conference | <p>Cheryle will send out the agenda for final review</p> <p>Have Act 264 outreach as a recurring item on our agenda for the next few months so we don’t lose sight of this work</p> |

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| | <p>mechanism given that folks really liked the road show and this might be a way to coach on Act 264. In concert—have the online training then coach through video.</p> <p>Practice Guidance:</p> <ul style="list-style-type: none"> ○ The subgroup is meeting at the end of August so we will review this in our Sept. meeting | |
| <p>Informal Case Consult Brainstorm-Suzanne Legare Belcher</p> | <p>Confidential</p> | |
| <p>SIT Overview-FINALIZE</p> | <ul style="list-style-type: none"> • Moved to next month’s agenda | |
| <p>Wrap Up and Next Steps</p> | <ul style="list-style-type: none"> • Revisit when a dept can’t be present can someone else come to cover and represent them? | |