**Frequently Asked Questions about Training and Certification for the CANS**

**1. What are the CANS certification requirements?**

Providers who use the CANS must be CANS-certified. To become certified, providers need to complete either an online or in-person training program and pass an online CANS-certification examination.

**2. How do I get trained and certified to use the CANS?**

To access the online training, go to <https://canstraining.com> and Register as a new user.

If you are the first in your organization to register you will need to contact the Praed Foundation to have your organization added to the list of Vermont agencies. To do this you will email Lauren Schmidt at [lauren.schmidt@uky.edu](mailto:lauren.schmidt@uky.edu) and provide your agency name. All users from your agency should register under your agency name.

**3. What is the cost?**

There is no cost for agencies who have CANS as an expectation in their Master Agreements.

* To obtain your VT Bundle for free by clicking **“Enroll”** *instead* of entering coupon codes to access the “buy now” purchasing option
* The VT Bundle includes the Vermont CANS 0-5 and the Vermont CANS 5-22.  All bundles also come with the standard ANSA Adult and Developmental Services versions and the standard FAST. These are *not* Vermont tools, they simply come with the package.
* The SCX Admin how-to is a very useful document which illustrates what reports you can access to see how many providers your agency has certified, and any issues with reliable scoring. You can even request these reports be emailed to you monthly to avoid having to login to the site to see them.
* Each agency may identify people to authorize administrative access to this site by emailing the name of your agency and the employees you would like to have access to Lauren Schmidt, [lauren.schmidt@uky.edu](mailto:lauren.schmidt@uky.edu).

**3. If I am already CANS-certified elsewhere, do I need to take the training and certification**

**Exam again?**

Yes. Even if you have been previously certified in the CANS tool in another state, you will still need to be certified in the Vermont version, as it has elements distinct from other states.

**4. How do I get recertified to use the CANS?**

Recertification is required annually. The certification is managed by the Praed Foundation and reminder emails will be sent to all users certified in the CANS starting at 60 days prior to certification being due. Recertification is completed by taking the certification exam and passing at a 70 or higher.

**5. As a clinical supervisor, how do I determine whether a provider has current CANS certification?**

Upon successful completion of the CANS certification exam, users will receive a certificate they can download that includes their passing score. Users can send this to their supervisors to manage current CANS certifications that way.

All agencies are able to have someone, or multiple people identified as administrative users of the CANS training website. These users will be able to view all certified staff for their agency, the dates of their certification and their exam scores. To add someone as an administrative user for your agency contact [lauren.schmidt@uky.edu](mailto:lauren.schmidt@uky.edu).

**6. Where can I get the CANS tool, scoring sheet, implementation or training materials?**

CANS user guide information, scoring information, and implementation recommendations can be found on the IFS website at <http://ifs.vermont.gov>. If you would like additional information about the CANS you can go to:

* [www.canstraining.com](http://www.canstraining.com) which has information such as training videos
* [www.praedfoundation.org](http://www.praedfoundation.org) which has information about clinical outcomes management