**State Interagency Team Meeting Minutes**

Thursday, September 22, 2016

2:00-4:00

**Facilitator:** Cheryle Bilodeau

**Note Taker:** Cheryle Bilodeau

**Present:** Clare McFadden, Laurel Omland, Amy Danielson, Amy Lincoln Moore, Diane Bugbee, Deb Quackenbush, Barb Joyal

**Regrets:** Melanie D’Amico, Charlie Biss, Pam McCarthy, Monica Ogelby, Kathy Holsopple, Alicia Hanrahan, Will Eberle

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| **Agenda** | **Discussion Notes** | **Next Steps** |
| **Logistics**  *November meeting—falls on Thanksgiving—need to reschedule* | We will not meet in November we have moved up our December meeting from Dec. 22nd to Dec. 8th. An updated meeting invite went out. |  |
| **Discussed situation from Rutland LIT meeting that occurred this morning—SIT reviewed the initial referral in May 2015** | **Confidential case discussion** |  |
| **LIT Extravaganza Planning**   * Agenda * Strategic Plan and questions * Sec. Cohen’s attendance and talking points | Updated and finalized agenda—we will send it out as soon as the speakers for the round table discussion are confirmed.  After LIT Extravaganza:   * 1:00-3:00 for Education folks * 1-2 for Parent Reps * 1:00-3:30 FSD Directors and Children’s Mental Health Directors   We have Sec. Holcombe and Sec. Cohen coming to welcome the group—discussed important information that we would like to see highlighted | Cheryle will book rooms for Education and Parent Reps  Lunch is being provided so when Cheryle sends out the agenda she will ask folks to let her know if you have food allergies in case we can help with that |
| **System of Care Plan** | Focused on data for characteristics and the number of children and youth with eligible disabilities in need of services—capture the fact that data is captured in different ways at diff. agencies and we are limited to aggregate  Cheryle will send out specific questions and data points to SIT members and will then incorporate the responses to move the SOC plan forward.  Discussed the good timing of this report given the administration change and being able to provide an overview from SIT’s perspective on the SOC. |  |