

Meeting Minutes-State Interagency Team Meeting

Thursday, June 22, 2017

2:00-4:00

Location: Hawthorn Conference Room

Facilitator: Cheryle Bilodeau

Note Taker: Cheryle Bilodeau

Present: Alicia Hanrahan, Charlie Biss, Diane Bugbee, Cheryle Bilodeau, Amy Lincoln Moore, Laurel Omland, Terri Edgerton, Pam McCarthy, Melanie D’Amico, Barb Joyal, Suzanne Legare Belcher

Regrets: Kathy Holsopple, Clare McFadden, Monica Ogelby, Amy Danielson, Jen Gresham

Agenda Item	Discussion Notes	Next Steps
<p>Updates:</p> <ul style="list-style-type: none"> • Technical assistance LIT visits • CSP Form Update Workgroup • Act 264 Member renewal 	<ul style="list-style-type: none"> • Discussed reappointment of Kristin and Matt to Act 264 board. Unanimously approved both. • Technical Assistance Visits: Have been to Brattleboro and Burlington since the last SIT meeting. <ul style="list-style-type: none"> ○ Brattleboro has several educators present and a new parent rep. Passionate about working together and trying everything until they refer to residential. They discussed their struggle with resources. ○ Burlington discussion focused on family involvement at LIT, how that works and how they are thinking about increased outreach for CSP’s so parents know this is a resource for them. They have an Intensive Services Coordinator who triages and supports youth who have high level needs. Her role evolved due to the large area Chittenden covers. • CSP Form workgroup: <ul style="list-style-type: none"> ○ Meeting monthly prior to SIT ○ Moving forward with tentative thinking about how we may change up the CSP form to make it more user friendly and streamlined ○ Will be sending a survey monkey to folks who use it to solicit their feedback ○ Will have time on the LIT Extravaganza in October for teams to look at the CSP and provide feedback ○ How do we support this being more of a process rather than just a point in time one meeting event? ○ Is there someone who can help with design? Recommended Lynn Bruce 	<p>Cheryle will write and send reappointment recommendation letters and send to Linda Cruise for submission to Governor’s office</p> <p>Cheryle will send summary of visits to SIT</p> <p>Cheryle will forward visit schedule to SIT</p>

<p>Discuss Agenda for LIT Extravaganza</p>	<p>Reviewed draft agenda and brainstormed ideas:</p> <ul style="list-style-type: none"> • Who should do welcome? Ken Schatz to talk about what about before Act 264? Historical perspective • Do we have a panel of Rebecca, Al, Ken, Monica, Melissa and Kathy? <ul style="list-style-type: none"> ○ Why do we think Act 264 is important? ○ What is the role of LIT and how is it unique and coordinates with other regional systems groups? • How could we hear from families about their experience in LIT? • Panel of local providers and how this looks on the ground—such as speaking to what happens when families stay for the whole time? • Judy Patterson (Sturtevant) who will be rejoining the Federation could talk about what it was like to start the Federation • Can we do a world café where LIT’s share? <ul style="list-style-type: none"> ○ How do you explain LIT to a family before it happens? ○ How do you inform the parent about the parent rep role? • Would we have LITs share three at a time during the day? 	<p>Send out a short survey asking what folks want to get out of the day</p> <p>Cheryle will look to see if Ash and Oak have time open that day for breakouts</p>
<p>Wrap Up and Next Steps</p>	<p>Think about our ideas for the LIT Extravaganza and talk next time about how we would like to structure the day</p>	